

IRBY UPON HUMBER PARISH COUNCIL

Minutes to the
Bi-monthly Meeting for
Irby upon Humber Parish Council
On Thursday 17th April 2025
at 7.30pm at St Andrews Church Hall
Church Lane, Irby upon Humber

AGENDA

Meeting Started 19.30

25-16 Present

Cllr M Moody
Cllr E Rooke
Cllr D Fuller

One member of the Public

Clerk for IPC

25-17 Apologies

Cllr N Cleave

25-18 Declaration of Interest (Local Government Act 2012)

There were no declarations of Interest.

25-19 Minutes of the Previous Meeting

Minutes of the Irby upon Humber Parish Councils Bi-monthly meeting, held on 13th February and the Extra-Ordinary meeting held on 7th March, were agreed by those present at those meetings, to be correct and were signed by the Chair of those meetings.

Suspension of Meeting by Chair for Public Forum

The member of the public that was present, had nothing to report or discuss, so the meeting was not suspended.

25-20 Planning Matters

Planning Application No: DM/0262/25/FUL was discussed, and Irby upon Humber Parish Council had no objections. Clerk will inform NELC planning department before the deadline.

Proposed: Cllr Rooke

Seconded Cllr Fuller

Agreed unanimously.

25-21 Police Report

There was no police report available at the time of the meeting. When it is received, the clerk will forward it to all Councillors.

25-22 Finance

Cllr Rooke confirmed that the invoices for the hire of the church hall and the nesting boxes had been paid. (Discussed at Bi-monthly meeting 13-02-25).

The microsoft payment was discussed at the last bi-monthly meeting and it was agreed that an alternative system would be researched. Unfortunately the payment (£84.99) was taken by Microsoft from the clerks personal account before it was cancelled. The clerk was reimbursed by IPC. The payment was then refunded by Microsoft to the clerks account so the amount of £84.99 was deducted from the Clerks wages to reconcile the accounts.

All the relevant paperwork for completing the year end of accounts was passed to the councillor from a neighbouring parish who has kindly volunteered to assist IPC this year.

A debit card was discussed to enable, for example, the purchase of stationery and it was agreed that this would be applied for at the bank.

Proposed: Cllr Moody

Seconded: Cllr Fuller

Agreed unanimously.

Two outstanding invoices to the website company are due to be paid, and it was agreed that they would be paid next week.

Proposed: Cllr Moody

Seconded: Cllr Rooke

Agreed unanimously..

Cllr Rooke reported that the bank had requested a new resolution form to be completed for the account and it was agreed that this would be completed.

Proposed: Cllr Rooke

Seconded Cllr Fuller

Agreed unanimously.

25-23 Formal Response to accepted Objection - SBA

The formal response was discussed at great length and was agreed by all councillors present. The response will be emailed to the relevant parties before the date provided by SBA.

Proposed: Cllr Rooke

Seconded: Cllr Moody

Agreed unanimously.

25-24 Adoption and Discussion of Policies for Irby upon Humber Parish Council

A variety of policies were discussed and it was agreed that Irby upon Humber would adopt the policies and they will be available to view on the website in the coming weeks.

Proposed: Cllr Moody

Seconded: Cllr Fuller

Agreed unanimously.

25-25 Update on Ongoing Issues

The issues raised by a member of the public at a bi-monthly meeting earlier this year have now been concluded. Council members thanked Cllr Moody for the considerable amount of time he has spent assisting the resident.

The Microsoft package has now been replaced by a package that is available free of charge and the email address for IPC was altered to reflect us no longer using outlook and a new email app has been installed to access all emails.

Cllr Rooke informed us that she has been given email addresses for two different people who will be able to assist with the registration of the endangered species and she will update us over the coming weeks.

The nesting boxes have now been situated in suitable positions.

The defibrillator training has now taken place and various residents of Irby have completed the relevant training required, although clear instructions are in place for any member of the public to follow.

The fly-tipping issue has been reported and has now been cleared. The potholes have been reported but not completed at the time of the meeting. The sign for Walk Lane has still not been put in place, so the clerk will follow this up with NELC.

The Clerk telephoned the relevant department at NELC to request a grit bin, and was told that they take requests from May to September, so she will contact them again in that month.

25-26 Information Exchange

There was no information to exchange.

25-27 Date of Next Meeting

The date for the next meeting for Irby upon Humber Parish Council will be on 15th May 2025 and will include the AGM/Public Meeting. Further dates for 2025 will be discussed and advertised on the website once they have been finalised.

Meeting Closed: 21:05

Signed _____ Date _____

Chairman of Irby upon Humber Parish council

Email: irbyparishcouncil@gmail.com

Website: www.irbycouncil.co.uk