

IRBY UPON HUMBER PARISH COUNCIL

Minutes to the Extra Ordinary Meeting held by
Irby upon Humber Parish Council
On Friday 7th March 2025
at 7.30pm at St Andrews Church Hall
Church Lane, Irby upon Humber

MINUTES

Agenda

Meeting Started:19.33

25-12 Present

Cllr Moody (Chair)
Cllr Rooke (Vice Chair)
Cllr Cleve
Cllr Fuller

One Member of the Public

Clerk for Irby Parish Council

25-13 Apologies

Ward Cllr David Hasthorpe

25-14 Declaration of Interest (Local Government Act 2012)

There were no declarations received.

25-15 To Discuss and/or vote on unexpected items relating to Irby Parish Council

The resignation of a council member had been received on 28th February 2025 and discussions took place regarding the implementations of this resignation, mainly due to RFO duties that had been performed. Assistance from a neighbouring parish council member with substantial RFO experience have been offered and it was agreed that financial documents could be shared to enable him to help in the completion of the year end accounts.

Proposed: Cllr Moody

Seconded: Cllr Cleve

Agreed unanimously by all council members.

A discussion took place regarding the changing of all the passwords relating to IPC, removal of access to the email account for the resigned member, changing of the address for IPC mail and all aspects relating to the IPC Bank Account.

This included the removal of the resigned council members signature, online banking access, home address and any other details. New application forms relating to the bank account had been received from the IPC bank, and they were completed by

council members at the meeting. The template statement would be completed by the Clerk over the weekend for signatures and posting on Monday 10th March. The Clerk will implement the remaining items, week commencing 10th March 2025.

Proposed: Cllr Moody

Seconded: Cllr Rooke

Agreed unanimously by all council members.

No council members have access or knowledge relating to the updating/loading documents onto the IPC website so it was agreed via phone call prior to the meeting, that payment would be made for the Clerk to attend some training with the Company that designed and operates the IPC website. This was arranged for Tuesday 11th March 2025.

Proposed: Cllr Moody

Seconded: Cllr Fuller

Agreed unanimously by all council members.

A long discussion took place between council members regarding the ongoing issues relating to requests made by parishioners to Irby Parish Council and it was agreed that further advice would be sought, on how to approach these by the Clerk.

Proposed: Cllr Moody

Seconded: Cllr Cleve

Agreed unanimously by all council members.

Time Closed: 21.40

Signed _____ Date _____

Chair of Irby upon Humber Parish Council

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