

IRBY UPON HUMBER PARISH COUNCIL

John Dee (Acting Clerk)
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Dear Councillors,

15th February 2023

You are summonsed to attend the **Ordinary Meeting of Irby Upon Humber Parish Council** to be held on **Thursday 22nd February 2024, Commencing 19.30** at **St Andrews Church Hall, School Lane, Irby**

The business of the meeting is detailed below, please contact the acting Clerk prior to the meeting to offer your apologies if you are unable to attend.

The meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the council meeting commencing.

Public Participation

The time will be restricted to 15 minutes maximum unless the council decides otherwise. Items relating to matters on the agenda will be taken first and members of the public should note that decisions not on the agenda are unable to be resolved by the council.

Yours faithfully,

John Dee

AGENDA

- 2202/1 **Appointment of Locum Clerk**
To consider appointing Julie Dawson as the Locum Clerk for Irby Parish Council and agree required terms.
- 2202/2 **Appointment of Temporary Responsible Financial Officer (RFO)**
To consider appointing Cllr Dee as the Temporary RFO for Irby Parish Council.
- 2202/3 **Apologies**
To note any apologies of absence
- 2202/4 **Declarations of interests / dispensations**
a. Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register.
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS
b. For the Council to note any dispensations presented to the clerk prior to the meeting and their resolution.
- 2202/5 **Minute approval**
To receive and approve as a true and correct record the minutes from the ordinary meeting of the council that took place 11th January 2024

- 2202/6 **Approval to correct previous minutes**
There was an omission in the minutes for the meeting held on 24th August 2023. Cllr Moody was not present at this meeting and therefore could not deliver his acceptance of office or complete his Election Expenses or Declaration of Interest forms. At the meeting it was stated that he would need to complete these before or at the next meeting, however this was not recorded in the minutes. Approval is needed to make an amendment to item IPC4 of the 24th August 2023 minutes.
- 2202/7 **Approval to add an additional item to minutes of 24th August 2023 meeting**
To approve making the following addition to item IPC4 of the previous minutes; 'It was resolved that Cllr Moody could deliver his acceptance of office and complete his Election Expenses and Declaration of Interest forms before or at the next meeting'
- 2202/8 **Finance Approval**
To approve the schedule of payments part B that are to be paid in February.
- 2202/9 **Bank Account**
To update the council on the situation relating to the bank account.
- 2202/10 **Verge Damage**
To update the council on the situation relating to the verge damage.
- 2202/11 **Fly Tipping**
To discuss and consider fly tipping clear up proposal.
- 2202/12 **General Correspondence**
To receive any correspondence
- 2202/13 **Agenda for next and future meetings**
To take note of any items for the next or future agendas.
- 2202/14 **Date of next meetings**
To confirm the date, time and location of remaining meetings for 2024 (subject to any change in circumstances).