

IRBY PARISH COUNCIL
MINUTES of an ORDINARY MEETING HELD at ST ANDREWS CHURCH HALL
On TUESDAY 19th DECEMBER 2023 at 19.30

Councillors: J Dee (Chairman), E Rooke, N Cleve and D Fuller
Members of the public: 0

Cllr Dee took the minutes as the Clerk was absent due to illness

Public Participation – No members present

2312/1 **Apologies**

Apologies were received and approved from Cllr Moody

2312/2 **Declarations of interests / dispensations**

No declarations of interest or dispensations received

2312/3 **Minute approval**

Proposed: Cllr Fuller, Seconded: Cllr Rooke

Resolved: That the council resolved unanimously to approve the minutes from the ordinary meeting of the council that took place 28th November 2023

2312/4 **PKF Littlejohns - PIR**

Proposed: Cllr Dee, Seconded: Cllr Rooke

Resolved: That the council unanimously resolved to the following:

- That the council considered the report of recommendations from PKF Littlejohns
- That the council accepted the PIR due to failing to submit an Annual Governance and Accountability Return (AGAR) for the years ending 31 March 2022 and 31 March 2023. It was explained and accepted that this was due to the fact that the council was inquorate during these years and therefore there had been no financial or other activity to audit. The council understands that it will need to undertake a full AGAR for the year 2023/24.
- To agree that the council does not need to take any immediate action other than the compliance to accepting the PIR, however the council agreed the action plan ensuring that the council are compliant when submitting the audit for the current financial year and the decision notice
- To agree to inform PKF Littlejohns of the councils decision after this meeting and to ensure these minutes showing the councils decisions are published on the parish councils website informing the electorate

The Chairman updated the council regarding access to the bank account and that a board of resolution is to be considered at Januarys meeting

2312/5 **General correspondence** - None received

2312/6 **Agenda for next and future meetings**

- Recission notice
- Budget
- Bank Mandate – Board of resolution
- Clerk contract of employment
- Approval of hiring of the Church Hall
- Church Clock Maintenance

2312/7 **Date of next meeting**

Thursday 11th January 2024, St Andrews Church Hall @ 19:30

Meeting Closed: 19:50

DRAFT