

IRBY PARISH COUNCIL
MINUTES of an ORDINARY MEETING HELD at ST ANDREWS CHURCH HALL
On TUESDAY 28th NOVEMBER 2023 at 19.30

Councillors: J Dee (Chairman), M Moody, E Rooke, N Cleve and D Fuller

Also, in attendance: V Haines

Members of the public: 0

Public Participation – No members present

2311/1 **Apologies**

No apologies received

2311/2 **Declarations of interests / dispensations**

No declarations of interest or dispensations received

2311/3 **Minute approval**

Proposed: Cllr Dee, Seconded: Cllr Cleve

Resolved: That the council resolved unanimously to approve the minutes from the ordinary meeting of the council that took place 19th October 2023

2311/4 **PKF Littlejohns**

Proposed: Cllr Moody, Seconded: Cllr Rooke

Resolved: That the council resolved unanimously to accept the public interest report received by PKF Littlejohns

2311/5 **Payroll**

Proposed: Cllr Dee, Seconded: Cllr Fuller

Resolved: That the council resolved unanimously to appoint S Smith Accountants to carry out the payroll

2311/6 **Budget**

Proposed: Cllr Moody, Seconded: Cllr Fuller

Resolved: That the council resolved unanimously to request the sum of £3940 for the 2024/2025 precept

2311/7 **Bank Account**

Resolved: That the council were updated that Cllr Dee, Cllr Rooke and the Clerk visited TSB to hand in the completed paperwork to update the mandate and provided proof of identification. The council are now waiting to hear back from the bank

2311/8 **General correspondence** - None received

Additional

- The council raised concerns to the gentleman currently living locally in a tent, Cllr Dee has been to speak to him and the council are to monitor
- Cllr Dee has started to update the website, Clerk to check
- The council are to produce an introduction to the council sourcing ideas through the community whatsapp group

2311/9 **Agenda for next and future meetings**

- Staff contract
- Church clock maintenance
- Village communication
- Asset Register

2311/10 **Date of next meeting**

Thursday 11th January 2024, St Andrews Church Hall @ 19:30

Meeting Closed: 20:50