

IRBY UPON HUMBER PARISH COUNCIL

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Dear Councillors,

21st November 2023

You are summonsed to attend the **Ordinary Meeting of Irby Upon Humber Parish Council** to be held on **Tuesday 28th November 2023, Commencing 19.30** at **St Andrews Church Hall, School Lane, Irby**

The business of the meeting is detailed below, please contact the Proper Officer prior to the meeting to offer your apologies if you are unable to attend.

The meeting is open to members of the public for public participation and there will be an opportunity for members of the public to address the council prior to the council meeting commencing.

Public Participation

The time will be restricted to 15 minutes maximum unless the council decides otherwise. Items relating to matters on the agenda will be taken first and members of the public should note that decisions not on the agenda are unable to be resolved by the council.

Yours Faithfully

Vicky Haines

AGENDA

2311/1 Apologies

To note any apologies of absence

2311/2 Declarations of interests / dispensations

- a. Declarations of Interests, in respect to agenda items to be made and recorded in the minutes even if an interest has been declared on the register.
COUNCILLORS MUST DECLARE ANY AMENDMENT TO PECUNIARY INTERESTS WITHIN 28 DAYS
- b. For the Council to note any dispensations presented to the clerk prior to the meeting and their resolution.

2311/3 Minute approval

To receive and approve as a true and correct record the minutes from the ordinary meeting of the council that took place 19th October 2023

2311/4 PKF Littlejohns

To receive and consider the public interest form from PKF Littlejohns reference: SB04677

2311/5 Payroll

To consider appointing S Smith Accountants to carry out the payroll, costing £162.50 net per year and a one off setting up fee of £50 net

2311/6 **Budget**

To review the draft budget and consider the 2024/2025 precept

2311/7 **Bank Account**

To receive an update regarding the councils bank account

2311/8 **General correspondence**

To receive any correspondence

2311/9 **Agenda for next and future meetings**

To take note of any items for the next or future agenda.

2311/10 **Date of next meeting**

To confirm the date, time and location of the next meeting(s) as (subject to any change in circumstances):

TBC