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Draft Minutes of the Annual Council Meeting of Irby Parish Council held in the Church Hall on Thursday 4th May 2017 at 7.00pm.

Those present: Councillors P Bannister, E Rooke, M Jones, D Bryant. In attendance: J Waite (Clerk).

1 To elect a Chairman for 2017/18. Ref 17/24

Cllr Bannister was proposed as Chair.

Proposed Cllr Jones . Seconded Cllr Bryant. All in favour .

2 To elect a Vice Chair for 2017/18. Ref 17/25.

Cllr Rooke was proposed as Vice Chair.

Proposed Cllr Jones . Seconded Cllr Bryant. All in favour.

3 To receive apologies and reasons for absence Ref 17/26

Cllr M Richardson

4 To receive declarations of interest under the Localism Act 2011 – being any pecuniary or non-pecuniary interest in agenda items not previously recorded on Members' Register of Interests. Ref 17/27

None were given.

5 To approve draft minutes of the Annual Meeting of the Parish 2nd March 2017. Ref 17/28

Resolved to approve as a true record.

Proposed Cllr Jones. Seconded Cllr Rooke. All in favour.

To approve draft minutes of the Ordinary Meeting of the council 2nd March 2017. Ref 17/29

Resolved to approve as a true record.

Proposed Cllr Jones. Seconded Cllr Rooke. All in favour.

6 Public Question Time 10 Minutes Ref 17/30

None were received.

7 Clerk Report. Ref 17/31

Anglian Water have been contacted about the ground works that need doing at the pumping station, and this is now complete.

Councillor Richardson has resigned, Clerk to inform NELincs.

The firm that the tables were to be ordered from are not able to be contacted, and it was resolved to look at other quotes. If the quote falls within the region of the original one then the tables will be ordered.

Proposed Cllr Bannister. Seconded Cllr Bryant. All in favour.

6. Highways – To receive any report or consider any appropriate action Ref 17/32

- A) Road marking – This work has not yet been completed. Clerk to contact Cllr Hasthorpe.
- B) Pot holes on Church Lane have been reported.
- C) Council are to request that NELincs cut the grass verges from the Laceby roundabout up to the turn off for Irby.

7 Financial matters. Ref 17/33

J Waite – Clerks Salary	£97.40
J Waite – Clerks Expenses and Disbursements (receipts available for inspection at the meeting)	£26.48
HMRC PAYE	£2.60
Autela Payroll Services	£30.00
Zurich Insurance	£289.40
ICO	£35.00

Resolved to approve.

Proposed Cllr Bryant. Seconded Cllr Jones. All in favour.

External Audit section 1 – Annual Governance Statements. Ref 17/34

Resolved to be signed by Chair.

Proposed Cllr Jones. Seconded Cllr Rooke. All in favour.

External Audit section 2 – Annual Statements for 2016/17. Ref 17/35

Resolved to be signed by Chair.

Proposed Cllr Bryant. Seconded Cllr Bannister . All in favour.

8 Planning applications and decisions received Ref 17/36

No applications received.

9 Parish Matters – To receive any report or consider any appropriate action Ref 17/37

- A) News Letter - dates to be included – Garden Party 9th July.
- B) Fly tipping is still a problem in some areas of the village. Council to speak to landowners to discuss making access harder.
- C) Pond Clearance - Still waiting for quotes to be sent.

Cllr Jones to make enquiries about a solution which can be added to the water to help the silt to disperse.

10 To receive general comments from members for consideration on the next agenda Ref 17/38

Council would like to thank Mr Nick Cleaves for all his hard work with clearing litter in and around the village area.

A sign for the phone box is needed to state that this is where the de fib is kept.

11 Date and Time of Next Meeting. Ref 17/39

Next meeting will be on July 6th 2017 at 7pm.

Meeting closed 8.10 pm